

Luxembourg, October 1st, 2011

TC SANDWEILER TENNIS COURT BOOKING/RESERVATION

Dear Members, Families, Training Staff and Tennis Friends!

As you may be aware, the TC Committee is trying to improve the Club's Tennis Services for its members and friends. To be effective, we require your full support to follow the below stated guidelines.

BOOKING OF COURTS

The TC Sandweiler decided to introduce a New WebSite for Tennis Court Bookings/Reservations. Starting October 1st, 2011, ALL private training hours/lessons must be booked in the Club's New Reservation System: www.ballejaune.net

The NEW booking/reservation procedure and direction applies to ALL Indoor and Outdoor court bookings by a TC Sandweiler Member, Trainer, Family or Friends.

The Fee per Hour/Court/Light is as follows: **10 EUR for Members**
20 EUR for Non Members

GUIDE TO HOW TO BOOK THE COURTS

Please follow these simple steps to complete your Tennis Court Booking/Reservation:

- 1) Log into www.ballejaune.net
- 2) In the Field IDENTIFIANT please write your Name (Surname, Christian name)
- 3) In the Field MOT de PASSE it will come up with 2083, but at this point you can write in a password of your choice and repeat it
- 4) If you are a **GUEST or NON MEMBER**, please only type INVITE
- 5) While clicking ENTRER, you will access our Club's New Reservation WebSite
- 6) Select CLIQUER ICI POUR ALLER VERS LES PLANNINGS to see the court bookings
- 7) Click on the Date you want to book/reserve a Court
- 8) Confirm Date, Hour and Court while adding your Name and the Name of the other player. The computer system works with half hours, so 2 reservations must be done to book a whole hour
- 9) Click VALIDER to confirm and book/reserve the court

N.B. If problems persist with your log-in, please contact Tom.Raths@education.lu

COST FOR PRIVATE LESSONS or COURT BOOKING/RESERVATION

The cost of private tennis lessons should be arranged directly with the trainer concerned.

All TC Team Members, Training Staff, Family and Tennis Friends are requested to reimburse the Club the Court Fee (10 EUR or 20 EUR) per Hour/Court/Light.

We have 2 ways to enable you to pay the above fee to TC Sandweiler:

- 1) Place 10 EUR in an envelope (marking Date and Time) and hand to the Clubhouse
- 2) Transfer 10 EUR to TC Sandweiler Account: IBAN LU75 0090 0000 0839 0510

With best regards,

Bjoern Goeke, President TC Sandweiler